

Institutional Planning and Effectiveness Committee - Annual Report 2013-14

College of the Sequoias Committee - Institutional Planning and Effectiveness

Purpose Statement: Monitor and assess the ongoing effectiveness of the integrated institutional planning processes through the implementation of the Strategic Plan.

- Membership:**
- Vice President of Academic Services, Co-chair
 - Vice President of Academic Senate, Co-Chair
 - Three faculty appointed by the Academic Senate. One from CTE discipline, one from a transfer discipline and one from a student services division
 - One classified employee appointed by classified employees
 - One confidential employee appointed by the superintendent/president or his/her designee
 - One Dean or Director from each of these areas; Academic Services, Administrative Services, Student Services
 - One student appointed by students
 - Director of Planning and Institutional Research

Initiatives	Evaluation & Targets / Tasks	Results	Action & Follow-Up
Committee - Institutional Planning and Effectiveness - General Expectations - Agendas Posted Minutes Recorded Quorum Attained Attendance at meetings recorded in minutes Academic Years: 2013 - 2014 Start Date: 11/06/2013 Initiative Status: Active		05/08/2014 - All agendas posted, minutes recorded, quorums attained....Attendance recorded in minutes. Result: Satisfactory Report Type: End-of-Year <hr/> 01/30/2014 - All agendas and minutes have been posted. We have full membership and quorum, but are missing a student representative. Result: Satisfactory Report Type: Mid-Year	
Committee - Institutional Planning and Effectiveness - Master Plan - January 2014- Propose process for preparing the Master Plan Academic Years: 2013 - 2014 Start Date: 11/06/2013 Initiative Status: Active		05/08/2014 - The Master plan process was proposed and approved by District Governance Senate. The process is in progress. Result: Satisfactory Report Type: End-of-Year <hr/> 01/30/2014 - Process for preparing the master plan was presented to district governance senate at the January 28, 2014 meeting and approved.	

Initiatives	Evaluation & Targets / Tasks	Results	Action & Follow-Up
		Result: Satisfactory Report Type: Mid-Year	
Committee - Institutional Planning and Effectiveness - Annual Report on the Master Plan - February 2014- Prepare annual college report on the Master Plan Academic Years: 2013 - 2014 Start Date: 11/06/2013 Initiative Status: Active		05/08/2014 - The Annual Report is complete and went out for district-wide feedback. It is scheduled for approval at the May District Governance Senate meeting. Result: Satisfactory Report Type: End-of-Year 01/30/2014 - In progress Result: Carried Forward Report Type: Mid-Year	
Committee - Institutional Planning and Effectiveness - Original Proposal of Resources - Ensure action plan #6 is attained through preparation of the annual report on the Master Plan Academic Years: 2013 - 2014 Start Date: 11/06/2013 Initiative Status: Active		05/08/2014 - The annual report on the master plan is complete and resource allocation is being assessed by the budget committee. Result: Satisfactory Report Type: End-of-Year 01/30/2014 - In progress Result: Carried Forward Report Type: Mid-Year	
Committee - Institutional Planning and Effectiveness - Above Base Funds - March 2014- Review dissemination of above base funds and assess how those funds have gone to support District Objectives. Academic Years: 2013 - 2014 Start Date: 11/06/2013		05/08/2014 - The planning processes indicate that review of the above based funds will occur in fall 2014 via program review. Result: Carried Forward Report Type: End-of-Year	

Initiatives	Evaluation & Targets / Tasks	Results	Action & Follow-Up
Initiative Status: Active		01/30/2014 - In progress Result: Carried Forward Report Type: Mid-Year	